

Welcome to the Bent County 4-H Program!

We're excited that you've decided to join 4-H and *Make the Best Better!*

All 4-H Members Must:

- **Participate in at least half of your club meetings.** You will not be allowed to show at the fair if you do not meet this requirement. Club attendance records will be submitted to the Extension Office to verify participation.
- **All members must meet 4-H enrollment and Fair Entry deadlines as set out in the 4-H Newsletter.**
- **Complete and exhibit a project with a completed record book.** We prefer the exhibit to be at the county fair, but if this not possible, make arrangements in advance with the Extension Agent to show your finished project at another event/time.
- **Show others how to do something** you have learned in your project. This is called a demonstration.
- **Do a community service project.** Most clubs do a community service activity together.
- **Work in the concession stand as scheduled** during the Bent County Fair. This is the only fundraiser for the county 4-H program, and helps pay for activities open to all members.
- **Participate in one county, district or state activity** as designated in the 4-H newsletter.
- **Meet any other requirements set by your club.**
- **Please remember 4-H Enrollment & Fair Entry are two different things.** All 4-H Enrollment will go through **4HOnline** and the deadline is March 1st. However, all general projects, livestock, etc. that you'll be exhibiting at the Bent County Fair also need to be entered into **Fair Entry** before the deadline or you WON'T be able to show!
- **Read the Fair Book!** It has important rules & regulations that everybody needs to know & follow. Fair books will be available in February, and will be distributed at tagging for those attending & then club meetings afterwards for those that weren't present.

All 4-H Members, Leaders, and Volunteers are accountable for adhering to posted deadlines for 4-H and Fair Activities on 4HOnline and Fair Entry. If you are unable to complete entries for any reason, please make an appointment at the Extension Office for assistance before the deadline! A computer with access to these entries will be made available for you!

Please Be Sure To:

- **Read the monthly newsletter.** It's our main form of communication for 4-H. The Newsletter will tell you about upcoming events, educational opportunities, deadlines, and important information. **All Newsletters will be sent out electronically, so make sure you have the correct email on 4HOnline.** There will also be copies available at the Bent County Extension Office, and on the Bent County 4-H website.
- **Ask a lot of questions!** Ask your leader or call the Extension Office, (719) 456-0764. You can also refer to our website: <http://bent.colostate.edu> or <http://colorado4H.org>.
- **Ask for help when needed!** If you can't find the help you need from a leader or the office, we may also refer you to a project leader. All you've got to do is ask!



Important Dates:

- February 26, 2022 – 1:00-3:00 PM Beef Tagging
- March 1, 2022 – 4-H Enrollment Deadline
- May 1, 2022 – Dog Identification Forms Due on 4-H Online
- May 1, 2022 – Horse Identification Forms Due on 4-H Online
- May 21, 2022 – 1:00-3:00 PM Small Animal Weigh In
- May 22, 2022 – Hog Nominations Deadline
- June 11, 2022 – 1:00-3:00 PM Rabbit and Poultry Check In
- June 23, 2022 – Fair Entry Deadline (Bent County Fair Exhibits)
- July 3, 2022 – Fair Entry Written Corrections Deadline

***There will be no exceptions made for missed deadline dates.**

DON'T FORGET TO CHECK YOUR NEWSLETTERS FOR OTHER IMPORTANT DATES!

PLEASE KEEP THIS FORM FOR YOUR RECORDS!



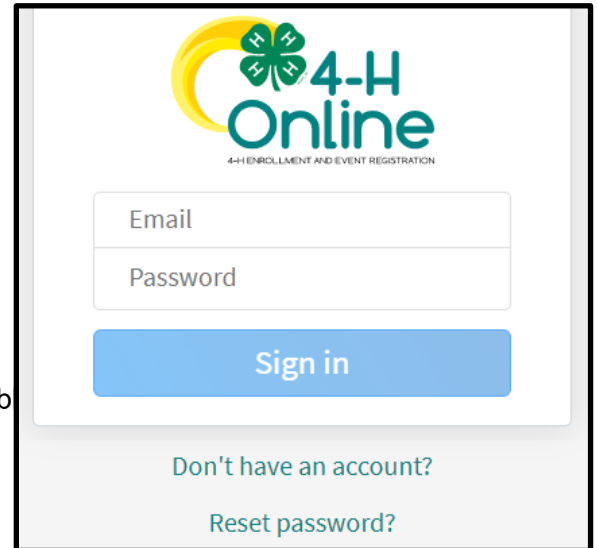
Colorado 4-H Online (*Re-*)Enrollment Guide

Logging in

- Log into our URL: co.4honline.com

4-H families that are re-enrolling

- Enter the email address and password that you previously used in 4-H Online to "Sign in". (Click "**Reset password**" if your password is not working)
- 4HOnline 2.0 has higher password standards, so it's possible you may need additional security.



5-H families enrolling for the first time

- Contact your local county extension office prior to beginning your online enrollment.**
- Click the link "Don't have an account?"
- Select "Colorado" and then "Colorado 4-H Youth Development."
- Select the county
- Enter your family's contact information and set a password.
- Click "Create Account"
- Enter your family's address information and click "Verify."
- At any time should you have any questions or issues, please contact your local county extension.

Login troubleshooting

If you have previously created a 4-H Online account, 4-H Online will prevent you from creating a new account based on your email address, mailing address and/or phone number. This can sometimes be resolved with the on-screen prompts, other times staff assistance may be needed:

- Questions, contact the Bent County Extension office at 719-456-0764.



Next

Finish

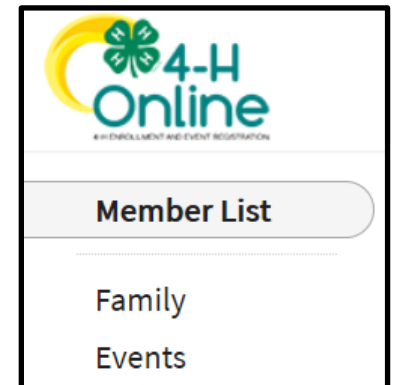
Submit

Helpful hints: Look for the buttons!

Throughout the enrollment process, look for the **Blue** buttons to proceed, and ultimately, the **Green** button to 'submit'.

Re-enrolling previous 4-H youth members

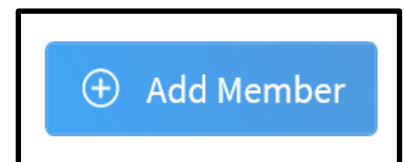
- Click on "**Member List**" to see existing member records.
- Click "**Enroll Now**" for the member you're re-enrolling.
- Select the member's current school Grade, click **Next** and then Enroll.
- Proceed through the next several screens to complete enrollment*.



Enrolling new 4-H youth members

Step 1 - create a Member Profile

- Click "Add Member"
- Click on the "4-H" program and then "Next"
- Enter the requested information on the next screens to create the new member's profile. **Note: A unique email is required for each 'new member/volunteer' profile.**
 - This profile will remain in place for all future enrollments and event registrations.
- Click on "I want to join 4-H as a New or Returning 4-H Member", then Finish



Step 2 - enroll in the current 4-H year

With the member's profile created, proceed through the next several screens to complete enrollment.*

* NOTE: Additional Information Tips for enrolling

Member	Programs
<div>██████████</div> <div>Nov 30, 2010</div>	<div>View</div> <div><u>4-H</u> Enroll Now</div>

View – Allows the end-user to update the "Members" profile



Enroll Now – Allows member to begin the enrollment process answering questions such as:

Choosing a 4-H Units (Club) and Project – [local extension staff](#) should questions arise. Use the other “**Blue**” buttons to your advantage!

Select Units

Select Projects

Show Questions

Tell Us About You and Share Information!

Share your health information isn't required but helpful, if needed during county, district, regional or state events. The only requirement are signatures to agree or disagree on emergency situations.

Show Health Form

Show Consents

Required Consents for Members and Parents to Sign each 4-H Year (Code of Conduct, Participation, and Photo Release) – Only if a member takes an animal project the Animal Care and Housing Form is required per project.

Unless otherwise noted, all payment and questions should be directed to your local extension office. ***NOTE: Always check with the county for all FEES, there may be additional county and/or club fees not listed on-screen!***

Show Payment Options

What Next?

After you submit enrollments/re-enrollment, you will receive an email from the 4-H Online system, this will serve as a confirmation and give more information about participating in 4-H.

- In the days following your submissions the following will happen: Enrollment Approved – Yay!
- Enrollment Sent Back to Member – The County needs some corrections, then you would resubmit for review.

Bent County 4-H

Membership Requirements Agreement

All Bent County 4-H Members must:

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- **Meet any other requirements set by your club.**

Having read the above information, I agree to these conditions of membership in the Bent County 4-H Program. I understand that it is my responsibility to ensure that all requirements are met.

Youth Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

If your family will need help/support with enrollment or Fair Entry from the Extension Office, you will need you will need to contact the office no less than 72 hours (3 days) before the deadline of the event you are needing help for.

4-H Enrollment is a three-step process: 1. **Enroll through 4HOnline** in your family account, 2. **Return this agreement** with your 3. **Membership fees** to the Bent County Extension Office by the enrollment deadline of March 1, 2022.

Family e-mail for newsletter:

Email 1 (Parent e-mail address) _____

Email 2 (Member e-mail address) _____

Bent County 4-H Enrollment Fee \$5.00

Fees Paid	
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Payment is due at time of enrollment. Make checks payable to Bent County 4-H Council.